Learning W	/all Year 6 W	/riting		Class:				Date:		
				I use passive verbs to affect the focus of information in a sentence - for example, I can change 'Sam repaired the car' into 'The car was repaired by Sam'.		I structure my work with appropriate headings, sub-headings, columns, bullets, or tables.				
			I use headings, bullet points and underlining to structure and guide a reader through my writing.		I use a dictionary to check how words are spelled and what words mean.		I ensure I use the consistent and correct use of tense throughout a piece of writing.			
		I proof-read my work to correct spelling and punctuation mistakes.		I plan the structure of my writing by identifying the audience for my text and the purpose of the writing.		I review my work to further describe and develop settings, characters and the narrative atmosphere.		I can write out formal speech or texts using appropriate vocabulary.		
			I use bullet points accurately when constructing a list.		I use a colon to indicate the beginning of a list.					